

**The Department of Social Services
Job Opportunity
Social Worker**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Posting Date: October 6, 2006

Closing Date: October 20, 2006

THE DEPARTMENT OF SOCIAL SERVICES IS PRESENTLY RECRUITING FOR A SOCIAL WORKER TO BE ASSIGNED IN THE NORTHERN REGION. THE INCUMBENT IN THIS POSITION WILL BE STATIONED IN THE MANCHESTER OFFICE AND WILL BE REQUIRED TO TRAVEL AND PROVIDE ASSISTANCE IN THE WILLIMANTIC OFFICE.

Open To: The Public and State Employees

Position: Social Worker

Labor Unit: Social and Human Services (P-2)

Salary Range: \$54,571.00 - \$69,455.00 Annually (SH 24)

Locations: 699 East Middle Turnpike, Manchester, CT

DUTIES/RESPONSIBILITIES:

Performs a variety of highly skilled case work services; obtains medical, physical & social histories of clients in order to provide maximum services to individual(s); confers with clients, relatives, professional associates & other social welfare agencies regarding case problems; provides counseling services to an assigned caseload; provides services to aged & disabled clients in boarding or convalescent homes; conducts & interprets results of investigations, professionally evaluating their significance; seeks employment, housing, financial assistance & other services for an assigned caseload; independently prepares case histories, forms & reports; performs related duties as required.

EXPERIENCE & TRAINING: Considerable knowledge of principles, techniques & methods of professional social work; considerable knowledge of various economic, emotional, medical, psychological & social factors influencing attitudes & behavior of individuals and families; knowledge of community resources available to individuals and families; considerable interpersonal skills; considerable oral & written communication skills; considerable ability to interpret & apply social work policies; considerable ability to prepare clear and concise reports and case histories.

General Experience:

A Master's degree in social work or a closely related field or a Bachelor's degree in social work or a closely related field (applied sociology, child development, child welfare, clinical psychology, counseling, human development & family studies, human service, marriage & family therapy, nursing social and/or human services) and two (2) years of experience in the self-directed use of case management techniques and counseling to sustain or restore client functioning; or a Bachelor's degree and three (3) years of experience in the self-directed use of case management techniques and counseling to sustain or restore client functioning.

Note:

- 1) Closely related fields are: applied sociology, child development, child welfare, clinical psychology, counseling, human development and family studies, human service, marriage and family therapy, nursing social and/or human services.

Social Worker
Page 2

- 2) Qualifying experience at this level includes the use of professional interviewing techniques, provision of skilled counseling to an assigned client caseload and assessment of basic client needs (nutritional, environmental, financial, medical, protective service) through continuing personal observation during home visits.

Substitutions Allowed:

For state employees, successful completion of the Social Worker Trainee Program may be substituted for the General Experience.

SPECIAL REQUIREMENTS:

- 1) Candidates cannot be appointed until all degree requirements are completed.
- 2) Incumbents in this class may be required to speak a foreign language.
- 3) Incumbents in this class may be required to travel.

Note: Applications will be accepted from candidates who have taken the current Social Worker Examination No. 052230CRML and have received a passing score or state employees who have attained permanent status in the class. This position may be filled by candidates from mandatory Re-employment and SEBAC lists to whom we are obligated to give priority consideration.

APPLICATION PROCEDURE: Candidates should complete an “original” State of Connecticut Application for Examination or Employment (PLD-1). The PLD-1 Application Form may be downloaded from the State of Connecticut’s Department of Administrative Services Human Resources Services website at: [www.das.state.ct.us/exam/default.asp#APPLICATION FORMS](http://www.das.state.ct.us/exam/default.asp#APPLICATION_FORMS). Please forward your completed original State of Connecticut Application (PLD -1) to:

**Robin Stewart, HR Assistant
Department of Social Services
25 Sigourney Street – 12th Floor
Hartford, CT 06106**

Fax : (860) 951-2979

APPLICATIONS MUST BE RECEIVED ON OR BEFORE OCTOBER 20, 2006 CLOSE OF BUSINESS

An Equal Opportunity / Affirmative Action Employer